FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

OLATHE SCHOOL DISTRICT
Y CLUB BEFORE AND AFTER SCHOOL PROGRAM ENROLLMENT
2018–2019

Program Hours of Operation: 7 a.m.–6 p.m.

BEFORE AND AFTER SCHOOL

Full Day Kindergarten enrollee to 12 years of age

The Y Club program is a great place to be before and after school with a lot of positive staff interaction and learning opportunities. We provide an after school snack, physical fitness time, homework time, and a wide variety of other activities, including time to socialize with friends and play games.

We offer care at the following schools:

- Arbor Creek
- Bentwood
- Blackbob
- Briarwood
- Brougham
- Cedar Creek
- Clearwater Creek
- Countryside
- Forest View
- Heatherstone
- Heritage
- Indian Creek
- Madison Place
- Mahaffie
- Manchester Park
- Meadowlane
- Millbrooke
- Pleasant Ridge
- Prairie Center
- Ravenwood
- Regency Place
- Scarborough
- Sunnyside
- Tomahawk
- Walnut Grove
- Woodland

Enrollment Information

Ways to Enroll

Online Preferred Method *	KansasCityYMCA.org/YClub Full-Time
Walk-In	Youth Development Services 8205 W 108th Terrace, Suite 120 Overland Park, KS 66210
Mail-In	YMCA of Greater Kansas City 3100 Broadway, Suite 1020 Kansas City, MO 64111
Fax	816.931.1847

Weekly Fees

Program	**Full-Time**
Before AND After School	$93.00
Before School Only	$70.00
After School Only	$85.00
Drop-Ins	Based on availability. Call Youth Development Services at 913.345.9622 for availability and rates.
Registration Fee	$75.00

OUR MISSION

The YMCA of Greater Kansas City, founded on Christian principles, is a charitable organization with an inclusive environment committed to enriching the quality of family, spiritual, social, mental and physical well-being. A UNITED WAY AGENCY

Enrollment Dates

- **May 9:** Full-time enrollment begins for current Y Club families.
- **May 14:** Full-time enrollment begins for all families.
- **June 22:** Thanks to the generosity of donors, the Y provides financial assistance to those who qualify. June 22, 2018, is the deadline to apply for financial assistance and have your award begin the first day of school. Financial assistance applications will be accepted after June 22, and awards for those who qualify will be based on availability. All forms must be complete for an application to be entered into the review process.
- **August 1:** Must register by August 1 to be eligible for a first day of school start date. Your email receipt will serve as a registration confirmation.

IMPORTANT: Y Club registration closes when a site reaches capacity. If site capacity is reached, you may request to be placed on the interest list. Minimum program enrollment numbers must be met for a Y Club program to occur.

Program Information

- At the time of enrollment, the registration fee plus the first week of payment is due.
- Payments are due weekly and can be paid by electronic draft, online or by check/money order at your school to the YMCA staff. Check payments are due on Monday one week prior to the week of care.
- Programs are licensed and participate in the child care state subsidy program.
- Financial assistance is available for those who qualify (based on availability.)
- Fees are based on enrollment and not on attendance. Fees are not pro-rated based on the number of days in a week.
- Registrations for future start dates require payment for all weeks up to the start date.
- Changes to enrollment are based on availability and are required in writing one business week prior to the effective date of the change.
- Withdrawing from the program requires one week's notice in writing on the Change/Drop Request form.
- Because we are committed to protecting your privacy, email registrations and email payment information are not accepted.

Discipline Policy

Our discipline policy is youth-centered and designed to achieve a positive outcome to misbehaviors and conflicts. We acknowledge good behaviors. We respond to misbehaviors and conflicts in an appropriate manner. We have zero-tolerance for violence and bullying; we follow the school or district policy in which the programs is held. We have the right to suspend or expel children from our programs if they or their families threaten the safety or interfere with the sustainability of a quality program. When misbehaviors occur, we will redirect behaviors, discuss the situation, and suggest a more appropriate course of action. We will also develop a guidance plan and when necessary, meet with families to resolve the misbehavior. If inappropriate behavior continues, it might be necessary to implement consequences such as loss of privilege or a brief separation from the group. If timeout is used, it will be no longer than 1 minute per year of age. Group timeouts are prohibited by the Y.

Program and Administrative Fees

- A late payment fee of $20 is charged if your payment is received after the due date.
- A late pickup fee of $1 is charged per minute per child. Late pickup fees are due when your child is picked up.
- Administrative Fee for enrollment changes: $25 per request.
- Reenrollment Fee (if your child leaves the programs and returns in the same school year): $25.

For more information, visit KansasCityYMCA.org/YClub. For program information, call Youth Development Services at 913.345.9622 or for account information, call the YDS Support Line at 816.360.3390.

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2018–2019

For Office Use Only:

Customer ID	
Signature	**Date Processed**

Please type or print neatly and complete all sections. Incomplete or illegible registration forms will not be processed.

Participant Information

Child's Name	**Date of Birth**	☐ Male ☐ Female	**Grade in School–Fall 2018**
Address			
City	**State**	**Zip**	
Primary Guardian Name			
Employer			
Primary Phone	**Mobile Phone**		
Email			
Secondary Guardian Name			
Employer			
Primary Phone	**Mobile Phone**		
Email			

Enrollment Information

List school. School name REQUIRED to process enrollment.

Program: ☐ **Full-Time Before AND After School $93.00** ☐ **Full-Time Before School Only $70.00** ☐ **Full-Time After School Only $85.00**
☐ **Drop-In Only**

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Child's Name _____
Last Name First Name

Payment Information

PAYER INFORMATION: A person, other than the primary guardian may pay for the weekly payments. If the person who will be responsible for payments is different than the primary guardian please complete this section. Each account may have one payer. **Splitting balances between multiple parties is not available.**

Payer Name	Payer Phone Number

Address

City	State	Zip

Y CLUB WEEKLY PAYMENT OPTIONS

☐ Pay by check/money order at site weekly on Monday one week prior ☐ Draft by credit card/checking account weekly on Sunday

For automatic drafts please select one of the following account options

☐ Please draft from my card information below ☐ Please draft from my attached VOIDED checking account information

Registration fee and first week's tuition amount $ _____

(Registration WILL NOT be processed without payment. Cash not accepted.)

YMCA Annual Campaign
Included is an additional amount to contribute to another youth's participation in Y Club who might not be able to participate without our donation. **$** _____

☐ Check # _____ ☐ Visa ☐ MasterCard ☐ Discover ☐ American Express

Card Account # _____ /_____ /_____ /_____

Expiration Date _____
month/year

I understand that the registration fee is non-refundable and non-transferable, except for medical reasons, in which case a doctor's note must accompany a refund or transfer request. I understand that my child may not attend the Y program until the Emergency Information Packet, which includes Enrollment Form, Health History Form and Authorization for Emergency Medical Care Form, is completed and provided to the Y Club at the school they will be attending.

I acknowledge that I have read the Y Club Before and After School Program information sheet.

Payer Signature _____ **Date** _____

FINANCIAL ASSISTANCE

Thanks to the generosity of donors, the Y provides financial assistance to those who qualify. Please submit a YMCA financial assistance application to be considered. All forms must be complete for an application to be entered into the review process.

WAYS TO ENROLL

Because we are committed to your privacy, we do not accept registration forms or payments via email.

WALK-IN
Youth Development Services
8205 W 108th Terrace, Suite 120
Overland Park, KS 66210
Phone: 913.345.9622

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