NO PLACE

Like *This Place*

YMCA OF GREATER KANSAS CITY
SUMMER DAY CAMP 2026
FAMILY HANDBOOK

KansasCityYMCA.org/Camp

The Y. Where Kansas City Connects.

WELCOME

Dear Summer Camp Family,

The YMCA has a grand tradition of camping, spanning over 150 years. We are both excited and honored to serve your family this summer and add your child to the vast legacy of YMCA campers. The YMCA of Greater Kansas City summer camp programs are offered in multiple locations around the Kansas City area. Our Youth Development Services, as well as industry experts who are leaders in their respective fields of expertise, design our summer camp themes and curriculum. We take pride in the quality that we offer our families.

Y Camp provides youth with supervised activities that teach core values, conflict resolution and leadership skills. Campers have fun while making new friends, building self-confidence, finding a sence of belonging and growing in self-reliance. For youth, Y camp is a fun, happy place to enjoy the summer, play games, create arts and crafts, explore science and technology, swim, participate in field trips, appreciate nature and discover and value our many cultures.

Seasoned YMCA Directors carefully select our youth development staff. Each staff person is thoroughly screened and they receive instruction that is well above the industry standard. This includes training related to safety, risk management, child development, behavior management, and program delivery. Our staff members are CPR/ First Aid certified and Child Abuse Awareness trained yearly.

Please read through our handbook and take some time to sit with your campers and explore all the opportunities they have with the Y this summer. If you should have additional questions, please contact us at any time at any of our YMCA locations.

Sincerely,

Darcy Swan
Senior Vice President of Youth Development Services
YMCA of Greater Kansas City

What to Expect

Camp Mission
To have fun learning essential life skills that build positive relationships, a feeling of belonging and a sense of achievement in a safe, supportive environment.

About YMCA Summer Day Camps
The Y is giving kids their Best Summer Ever! The YMCA of Greater Kansas City camps offer a mix of fun and educational activities aimed at improving kids' well-being. Our programs center on three areas proven to impact kids' development: Achievement, Relationship and Belonging.

The Y has been a leading provider of summer camp for over 150 years and continues to provide youth with an enriching experience. We ensure that campers are in a safe environment with caring YMCA staff that instill positive values that help build character. When at camp, kids are given new responsibilities and learn independence. As a result, they become more confident, open to trying new things and grow as individuals and as part of a group. Camping at the Y is a fun and unique experience that gives youth the opportunity to discover their full potential, meet new friends, play and create memories that last a lifetime.

Join The Y Day Camp for a week or for an entire summer of fun! We focus on caring, honesty, respect and responsibility in all of our activities, from educational camper-chosen skill activities to swimming and everything in between. We provide fun-filled weekly themed activities that allow for physical movement, social interaction, educational opportunities, leadership building, personal growth and creativity. Day campers will be divided into small groups by age with activities appropriate to the interests and needs of each group.

The Y works to help youth discover their full potential by providing opportunities to learn, grow and thrive amidst caring, supportive adults. These experiences are grounded in a set of objectives that characterize all of the YMCA of Kansas City camping programs. Through the Y's day camp program, kids participate in fun and educational activities that help them with:

Achievement – Learn and master skills that help them realize their passions, talents and potential.
Relationship – Build friendships with new friends and staff role models adding to their well-being.
Belonging – Help them feel like they belong so they feel safe, welcome and free to express their individuality.

Typical Traditional Camp Daily Schedule
- Camper's Choice & Play during early morning and late afternoon hours
- Skills building related to STEM, Art and Humanities, Sports and outdoor recreation play
- Start and end a camp day with a group assembly filled with song, dance and recognition to celebrate the spirit of camp
- Bi-weekly campers will travel to a local pool and participate in water activities on site.
- Character development with a focus on our core values: Honesty, Caring, Respect and Responsibility
- A variety of either onsite special activities & guest speakers or off site field trips. *Vary per week, per camp site.

7-9 a.m.* – Before Care
9-9:30 a.m. – Opening Ceremony and Announcements
9:30-10 a.m. – Group Time and Morning Snack
10 a.m. to noon – Morning Activity Rotations
noon to 1 p.m. – Lunch
1 – 3 p.m. – Afternoon Activity Rotations
3 – 3:30 p.m. – Group Time/Reflection
3:30 – 4 p.m. – Closing Ceremony
4 – 6 p.m.– After Care and Afternoon Snack

* Start times may vary by location and program

Enrollment and Registration

KansasCityYMCA.org/Camp

Families may register for camp online using our Playground registration system. If you receive state subsidy or are applying for YMCA financial assistance, you are encouraged to register online to claim a spot for your child. You will then work with the Youth Development Services Business Team to have your subsidy applied to your payment plan.

All campers are required to complete an emergency packet online by your first day. Please keep a copy for yourself. Campers will not be able to attend unless the emergency packet is completed.

We encourage you to register early to secure a spot. Registration is on a weekly basis. The last chance to register for any week of camp is at midnight on the Thursday before the camp begins. (For example, for camps beginning Monday, June 5, the registration deadline is midnight on Thursday, June 1.)
When you register, the following are due:

- A weekly $9 camp registration fee, per child, for the summer. It is non-refundable.

Payment is due for every week registered regardless of attendance and will be automatically drafted the Friday before each week of camp. Weekly tuition is not prorated for any reason. Cancellation and refunds for any reason requires a written notice given to the Y one week prior to register sessions. Drop/Change forms are available to download and print at KansasCityYMCA.org/Camp.

A $20 late fee is charged if your payment is late. We reserve the right to discontinue service if the account becomes 5 days delinquent. We understand that occasional financial situations arise; please keep the YMCA Senior District Program Director informed as to your family's situation in advance of delinquency so we can work with you.

Upon registering for the YMCA Day Camp Program, you are responsible for payment of all program dues associated to your child's enrollment in the program. You may pay by:

- Automatic draft from a credit/debit/prepaid card
- Automatic draft from a bank account by providing a voided check

Specialty Camps
In 2026, the YMCA will offer a limited number of Specialty Camps during select weeks at select camp locations. These unique camp experiences provide participants the opportunity to explore focused interests and develop new skills in a fun, engaging environment.

Specialty Camp offerings may include Flag Football, Basketball, Volleyball, What If Puppets, Urban Bucket Brigade, and Art Invention: Toys and Games. Availability is limited by week and location, and offerings may vary by site.

Inclement Weather/Camp Cancellation Policy
At the YMCA, we strive to ensure a great experience for all our campers, no matter the weather or circumstance. However, we recognize that inclement weather may occur unexpectedly, and events such as power outages, water main breaks and other unforeseen circumstances may occur.

Please note the following:

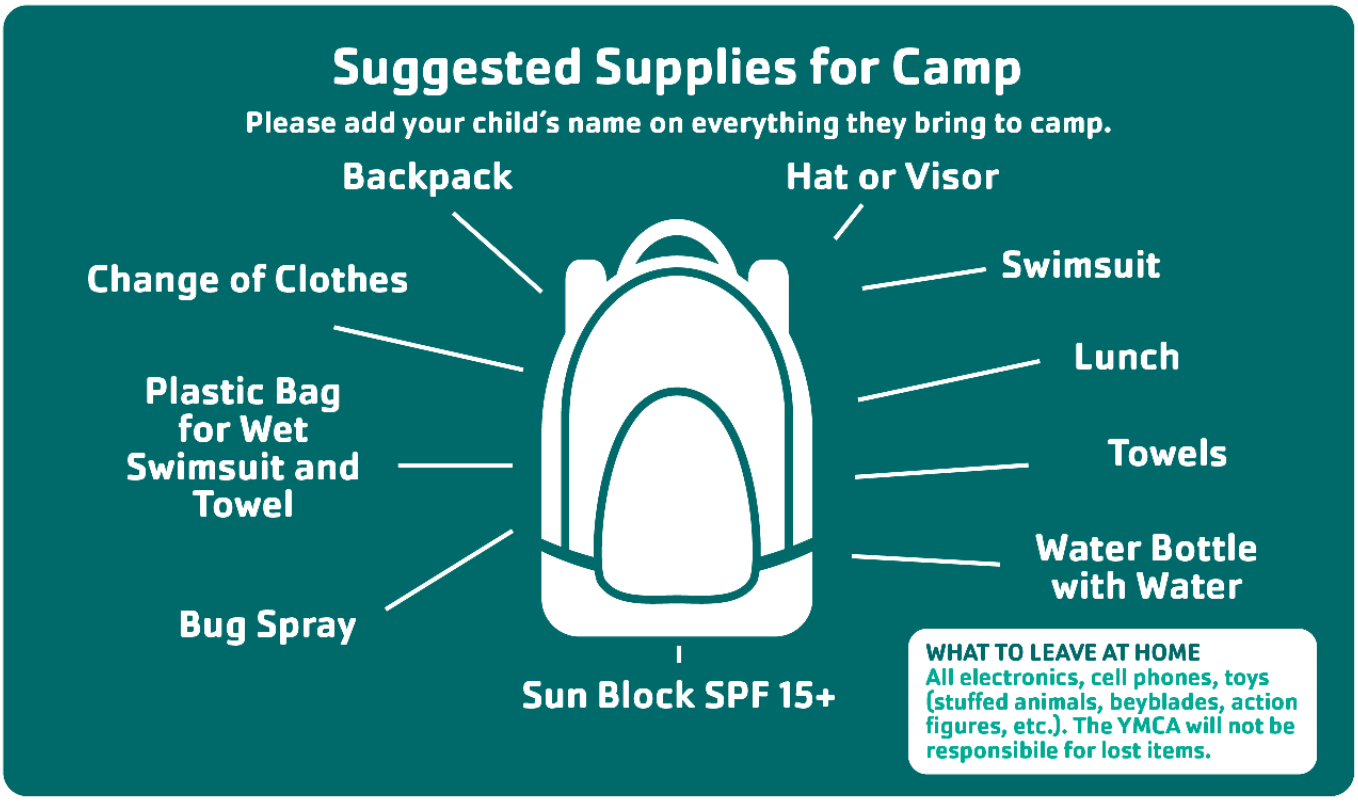
1. **Cancellations or Delays:** While we will make every effort to proceed with the scheduled event or service, in the event of severe weather or an unforeseen event, YMCA reserves the right to modify, delay, or cancel camp for safety reasons. Any cancellations or changes will be communicated as soon as possible.
2. **No Refunds:** Due to the nature of weather-related circumstances and unforeseen events, we do not offer refunds for cancellations or delays. We continue to pay our contracted staff for their scheduled work time as well as operational costs for facilities, snacks, and supplies.

Non-Discrimination Statement
The YMCA of Greater Kansas City recognizes the worth of all persons, and prohibits discrimination on the basis of race, color, sex, religion, age, national origin, disability, sexual orientation, gender identity, genetic information, veteran status or other considerations made unlawful by applicable law.

ADA Requests
The YMCA is committed to making reasonable accommodations for children. Requests for accommodation related to facilities or programs should be made as soon as practicable, but in any event at least two weeks in advance of needed accommodations. The YMCA will engage in an interactive process with parents or guardians regarding the requested accommodation and whether it can reasonably be accomplished.
Not all accommodation requests may be possible to honor.

Financial Assistance and Third Party Subsidies
The YMCA is committed to providing quality programs to all children and families regardless of their financial circumstances. The YMCA strives not to turn anyone away due to an inability to pay and offers financial assistance through our Annual Campaign scholarship program. Interested families must complete an application. Discounts on weekly fees are given to those who qualify, and the amount of the discount is determined based on funds available.

Download and complete the Financial Assistance Application at KansasCityYMCA.org/Camp.
Families may qualify for state subsidy for child care through DCF in Kansas or DSS in Missouri.



Personal Belongings
Please mark all belongings with your child's name. The YMCA is not responsible for any personal items lost, stolen, or damaged at our programs.

Please make sure your child leaves all electronics, cell phones, toys (stuffed animals, air tags, fidget spinners, and action figures, etc.) at home. The YMCA will not be held responsible for lost items.

Camp Shirts
Your child will receive their shirt during their first week of camp. Write your child's name somewhere on the shirt. The shirt must be worn on days your camp goes on field trips.

How to Dress Your Child for Camp
Please dress your child appropriately for the weather. Keep in mind that the children will be active and may get dirty, so dress your child in clothes that are for play and that you won't mind getting dirty.

Closed-toe shoes are strongly recommended. No crocs. Remember to send a swim bag with appropriate swim gear on the days your child goes swimming. Campers should wear their camp shirt on field trip days.

Sunscreen
The sun is always a concern for us. We are committed to making sure your child is safe from the sun. We strongly encourage you to pack your camper with SPRAY ON SUNSCREEN. Please provide a sunscreen with at least an SPF of 15 that is labeled "All Day" and "Waterproof".

Campers should arrive to camp with sunscreen on – Camp counselors will reapply spray sunscreen to youth throughout the day. If sun exposure is ever a problem, please notify the camp director immediately so that extra precautions and applications can be made.

Our Directors and Counselors
Our staff receive extensive hours of professional development training that exceeds state licensing requirements. Counselors are CPR and First Aid certified. We meet or exceed state staff-to-child ratios. We perform background checks on all YMCA counselors.

Your camp director is your primary contact for information about our programs or any questions you have. We strongly encourage and invite parental participation and communication.

Ratio and Safety
We understand that safety is the number one objective. All of our school building-based camps are licensed by the states of Kansas and Missouri Child Care Agencies. Both states require specific adult to child ratios that we follow at all times. We lower those state ratios when we take off-site Field Trips and Swim trips to our centers and community pools.

We always check restrooms before a child goes into a restroom in a public place. We want to know who is in the restroom before the children go in. We monitor who goes in and out of the restroom while our campers are in there.

Camp is an outdoor activity. We spend the majority of our day outside, playing games, learning and just having fun. We ensure that all campers stay cool by providing swim time, coming inside when it gets too hot, and keeping all of our campers hydrated. When the temperature reaches 98 degrees or higher, or Heat Index reaches 100 or above, we rotate camp activities inside more frequently. Hydration is another component of health safety. We encourage multiple water breaks throughout the day. Send your child to camp with a water bottle – every day.

Field Trip Safety
When we are on field trips, we take health information and medicine with us and require a permission slip to be signed for each trip. You will receive details and permission slips from your camp director each week. We frequently take attendance and use a method called "name-to-face checks" – that means when we take attendance, we aren't just calling names and listening for the child to say, "Here." We want to see who is saying it. We do this every time we take attendance, and as the children get on the bus.

Swim Safety
When we go swimming, we expect our staff to be in the water and interacting with the kids – but not all at once. Some staff will be in the water, while others will be equally spaced around the side of the pool monitoring the children. You will not see our staff lounging or sunbathing at the pool. We help children apply sunscreen before we leave for the pool, and about every hour while we are at the pool. We require a swim test of all of our campers each week to ensure we know their swim ability (varies by location).

Swim test consists of swimming the length of the longest pool during which campers are asked to jump into pool, submerge fully, return to the surface and immediately begin swimming without pushing off the wall. Swim in a horizontal position, on stomach and on top of the water. Exit the pool without assistance using either the wall or pool ladder.

Green Band Indicates they can swim in the deep end of the pool AND utilize the diving board and slides with signed parent permission. Will need to take weekly swim test.

Red Band indicates they need to swim in the shallow end of the pool where they can touch and may not swim in the deep end or utilize slides, diving boards etc. Campers can take the swim test weekly to see if they can pass the test. Red swimmers will need to wear an approved life jacket; the YMCA will provide a coast guard approved life jacket for all red band swimmers. Families are welcome to send your camper with their own coast guard approved jacket if preferred.

Child Abuse Safety
The YMCA of Greater Kansas City is committed to providing a safe and nurturing environment for every child in our care. In accordance with state law, all child care staff members are designated mandated reporters. This means that if a staff member has reasonable cause to suspect that a child is experiencing abuse or neglect, they are legally required to report their concerns to the appropriate protective services or law enforcement agencies.

Child abuse generally falls into four categories: physical abuse, emotional abuse, sexual abuse, and neglect (the failure to provide for a child's basic physical, medical, or educational needs). Recognizing the signs of abuse—such as unexplained injuries, sudden changes in behavior, or persistent hygiene issues—is a collective responsibility. Our primary goal is the protection and well-being of the children, and we take this legal and ethical obligation with the utmost seriousness to ensure a secure environment for all families.

Healthy Environment
Please help us keep a healthy environment for all our children. If a child cannot participate in the program due to illness, the child must be kept at home. Children who are ill may not return until they are symptom-free for 24 hours. They must also be fever-free for 24 hours without the use of fever reducers. If your child becomes ill during program hours, you will be notified and requested to pick up your child.

Small cuts and scrapes will be treated by our CPR/First Aid certified staff using standard first aid procedures. In cases of serious illness or injury, the Camp Director will contact parents immediately. If the parent cannot be reached, the designated 'emergency contact' will be called. The YMCA will contact EMS at any time necessary for the safety of a child, which may involve transportation to an emergency medical facility.

The YMCA will contact the parents of any child who is found to have head lice. That child will be asked to be picked up early and will be allowed to return only after a successful treatment resulting in the complete removal of live lice and nits. YMCA will notify all other parents of incident.

Medication
Prescription medications must be in their original container labeled with the child's first and last name, the date the prescription was filled, the name of the licensed physician or licensed nurse practitioner who wrote the prescription, the expiration date of the medication, and specific and legible instructions for administration and storage of the medication. YMCA staff will administer the medication according to the instructions.

Non-prescription medications can be given by permission and directions from child's physician. YMCA staff will administer non-prescription medication from the original container labeled with the first and last name of the child or youth and according to the instructions on the label. All medicine will be held in a locked box. All medication left at camp at the end of summer will be disposed of one week after the last week of camp.

Youth with 504/IEP or Behavior Plans
Here at the Y, our programs are to serve youth with varying degrees of all abilities. Our Behavior Team works with families and youth to ensure that the youth is set up for success. If the youth has an IEP or 504 Plan, medical, physical, emotional or behavioral needs, it is important to disclose all of this information within the enrollment process. Our Behavior Team will connect and may ask for more information so that we can better support each youth. Our goal is long-term support as each youth grows through the years and with the Y.

Attendance Procedures
Your child must be signed into and out of the program. Only people you authorize may pick up your child from the program. If your child is going to be absent, please notify your camp director. Withdrawing from the program requires one week's notice in writing on the change/drop request form. Obtain drop forms at KansasCityYMCA.org/Camp or from your camp director.

Drop Off/Pick Up – For the safety of staff and campers, campers may not be dropped off at the YMCA Camp site earlier than the opening time, which varies by camp location. At that point, a YMCA staffer will be waiting to greet you and your camper at your YMCA Camp Site. You must sign in your camper each day. All campers must be picked up by 6 p.m. and by signing your camper out. Please be prepared to show a government issued I.D. to verify authorized pick up.

Early Pick Up – We understand that there will be times when you need to pick up your child early. When this occurs, it is extremely important that you call or email the camp director with the details of the early pick up. Please understand that we use many areas of our facility and children may be participating in an activity away from the building.
We have a handheld radio system that allows us to communicate effectively. It may take a few minutes to retrieve the child from the program area. Your patience is appreciated.

Late Pick Up – In fairness to our staff and because of subsequent program demands, it is very important that your child be picked up on time. A late fee will be charged for each child not picked up by 6 p.m. The fee will be assessed at a rate of $1.00 per minute per child starting at 6:01pm, and it is due when you pick up your child. Cash payments will not be accepted. Please provide a check or money order for payment.

If a child is not picked up by 6:10 p.m. we will begin calling parent's and/or emergency contacts. If the child is not picked up by 7 p.m., local authorities will be called.

Parent Visitation
We have an open door policy in regards to having parents/guardians coming to see what great activities and fun their child is experiencing. We do require that all parents/guardians sign in with the director/coordinator that runs the program. From there, they will walk with you to the participant's location.

Custody Issues
The Primary Parent listed on the Camp Enrollment form is the ONLY authorized party to make any account or enrollment changes. Any change in family status which impacts authorized parties for pick-up will require official documentation from the proper authority.

In cases of separation or divorced parents where visitation rights are denied to one parent, we cannot deny releasing the child to such parent unless a court decree or separation documents are in our file expressly forbidding such parent to pick the child up from our program, or from pick up at times not allowed by the court decree.

The court decree must also be specific to the rights of visitation on the YMCA property during program hours. Please call the director if you have specific custody issues that we need to be aware of. YMCA staff will not testify in court in regard to child custody proceedings. Neither our programs nor staff will endorse any person(s) for the purpose of custody disputes.

The YMCA reserves the right to discontinue care if custody issues disrupt the program or become an issue for program staff, office staff, the child, or other children in the program.

Family Transitions
Occasionally, campers' actions in our program can be a result of problems they are experiencing at home (i.e. pet's death, parent divorcing, fight with sibling, etc.). If any such disruptive or traumatic experience should occur, please inform your director. This will enable us to better meet the needs of your child.

Babysitting/Fraternization
YMCA associates are not allowed to fraternize with, babysit or transport your child outside the YMCA program. We request that you not ask any YMCA associate to care for your child outside of the program. If a relationship exists outside the YMCA which predates the staff employment with the YMCA, staff should notify their supervisor.

Potty Trained/No Diapering Policy
All children must be fully potty trained (no pull-ups) and demonstrate independence with toileting skills. Our associates are not equipped to provide diapering services to any children in Y Day Camp.

Camp Rules

The purpose of rules is to set boundaries for a child's behavior. Please review with your child daily the types of behaviors that we expect (outlined below) and perhaps even spend some time discussing their importance in order for your camper to have a successful time at camp.

1.Friends Helping Friends! Honesty and respect will be the basis for all relationships and interactions. Reach out and make a new friend each week. We respect each other and the environment. If we listen to others; they will listen to us.

Use your magic words, please and thank you often. Be courteous with the words you use. Inappropriate language, verbal threats, fighting and tactics used to humiliate or intimidate another simply WILL NOT BE TOLERATED.

2.Social Inclusion: Teamwork and cooperation will be the basis for including every one. Politeness and courtesy go a long way. People are responsible for their actions.

Use positive language at all times. Speak for yourself, not anyone else. Encourage others by avoiding put downs, who needs them? Show respect. Every person is important. Keep your hands and feet to yourself at all times. You are not allowed to touch another camper/staff member in a negative way.

3.Building a community: Every child is part of the Y day camp. You are here to make new friends, play with old friends, learn new games, try something new, build on an old skill and just have fun.

Respect all Y staff, Y members, counselors and other campers. The proper use and cleanliness of the locker rooms, equipment, supplies, etc. is the responsibility of all. Clean up is important and we need your support.

Not only do we respect each other but also we respect our camp environment by putting litter in its place, by not destroying property that belongs to camp or to others, and putting equipment up in its proper place.

We are all responsible for our words and our actions. Be responsible for personal belongings. More things are lost than found. Leave important things at home. Stay in program areas with your counselor – running away is not acceptable. Cooperate with staff and follow directions. They know best how to keep you and your friends safe.

Bus Rules

- Be seated, facing forward while the bus is in motion.
- When seat belts are provided, they must be worn.
- Keep all heads, arms, legs and objects inside the bus.
- Maintain a reasonable noise level.

Pool Rules

- Running, shoving and horseplay is not permitted on the pool deck, in the water or in the restroom.
- Do not hang on staff or fellow campers.
- Obey lifeguards and staff at all times.

The Discipline Policy

Our discipline policy is youth-centered and designed to achieve a positive outcome to misbehavior and conflicts. We acknowledge good behavior while responding to misbehavior and conflicts in an appropriate manner. We have the right to suspend or expel children from our programs if they or their families threaten the safety or interfere with the sustainability of a quality program.

- The YMCA of Greater Kansas City has a policy of non-restraint with the exception of those associates trained in Crisis Prevention Institute's Nonviolent Crisis Intervention (CPI). CPI is an evidence-based training that teaches non-violent disengagement skills and verbal intervention skills intended to keep the individual in crisis and all others involved, safe during a physical risk behavior.
- Physical interventions may only be used as a last resort when all other verbal interventions have been exhausted.
- Corporal punishment (spanking, hitting, or any form of physical punishment) is prohibited.
- Time out is not an acceptable practice. Separation from groups and the use of a calm spot area may be used to de-escalate behavior and maintain safety.
- Expectations will be stated frequently and positively (e.g. instead of saying "don't run," say "please walk.")
- No child may be expelled from a program without approval from Professional Learning Community (PLC) Leader/Senior Program Director and/or Senior Vice President of Youth Development.

Behaviors that may result in immediate suspension or expulsion include but are not limited to:

- Any action that could threaten or pose a direct threat to the physical or emotional safety of the child, other children, or staff (harassment, bullying, running from supervision, or physical aggression)
- Possession of a weapon of any kind
- Stealing, vandalism, or destruction of property
- Sexual misconduct
- Possession or use of alcohol or controlled substances

Code of Conduct

When delivering consequences and managing behavior, we help develop youths' skills in conflict resolution with adults and peers; identifying and expressing emotions; advocating for their needs appropriately; and utilizing coping tool(s) such as calm spots and calm boxes to aid in self-regulation and de-escalation. Stage and age of development of each individual youth is considered when delivering consequences.

In the event of a behavior incident Y associates will process among staff and youth. Depending on the level of crisis, extensive fact-finding may be necessary prior to the determination of final consequences.

MINOR
Behaviors that affect others' ability to play/have fun/be safe. The child is not responding to the redirection or calming techniques (Hurtful/Un-safe/Not typical/Not stage or age-appropriate behavior.) Evaluating stage and age in behavior – what may be minor for some youth would be considered major for other youth.

- Excessive screaming/yelling
- Using mildly inappropriate language; age and ability of the youth is considered.
- Using body or body-positioning to intimidate another, making threatening/inappropriate gestures such as ballfists towards another, giving someone the finger
- Improper display of affection- improper touching, hugging, kissing, and/or engaging in inappropriate social behavior. Stage and age of youth is strongly considered
- Minor verbal aggression directed towards another (Comments about topics that are not school appropriate, condescending words/tone, mocking)
- Navigating a non-educational website that is inappropriate, but not sexually explicit or excessively violent or youth is chatting online with an unapproved person
- Minor elopement: Leaving the designated area without permission and evading a staff member, but staying inside the program area; the age and ability of the youth are considered
- Chronically being in another child's "personal space" uninvited or suddenly. Stage and age of youth are strongly considered.
- Throwing/kicking objects in anger not directed at another person (e.g. blocks, toys, knocking over furniture etc.)
- Knocking over toys that someone is using or physically interrupting a game or puzzle

Consequences may include one or more of the following, although not all inclusive:
- Redirection to a calm spot
- Practice calming techniques (Breathing, fidget, i-spy etc.), utilize the calm spot then triage with Y-club associates
- Loss of specific privileges for 1-15 minutes (group game, group activity, etc.) *If physical activity is removed, an alternative physical activity will be offered
- Conversation with caregiver, notifying of the incident
- Removal from the group for short period of time
- Youth switched groups for the day
- Collaboration with the Behavior Team to guide the selection of appropriate support tools and strategies (breathing techniques, reinforcement, staff training)
- May result in suspension from program for 1-2 days

MAJOR

More severe behaviors with regards to safety; youth not responding to behavior interventions; The safety of the youth, other youth or staff is jeopardized; behaviors that require immediate separation of the youth from the situation without warning/redirections. (Physically/emotionally harmful or threatening behavior)

- Using extreme or continuously using inappropriate language (swearing or sexually explicit in nature)
- Any language directed towards someone in a threatening or harmful manner. Name calling, demeaning put-downs (ability, race, gender, religion, national origin, political beliefs, physical appearance, sexuality), profanity towards another person
- Destruction of property or theft (eg. throwing iPads / Chromebook / computer, clearing/knocking over area carts, tearing/destroying property, etc.)
- Exposure incident- defined as intentional exposure of one's private areas to another youth or staff or the attempt/action of exposing another youth or staff. This does not include accidental exposures that may happen such as pants falling down while exercising or swimming
- Physical aggression or threats towards others with the intent to cause harm : hitting, biting, spitting on, slapping, kicking, choking of another, etc.
- Throwing objects at others or using them in a manner as to cause harm (e.g. heavy objects, sharp objects, furniture – anything that could be considered a weapon.)
- Sexual misconduct- Actual or simulated conduct including, but not limited to fondling, touching, or the engagement in any sexual act in the programming space, during program functions, or at YMCA sponsored activities
- Evading a staff member and leaving designated program spaces (e.g. leaving the school building, leaving the playground, running away from the group when on a field trip, etc.)
- Youth/group of youths are bullying in person or cyberbullying
- Youth is on a website that is sexually explicit or includes excessive violence and/or gore
- Youth is chatting online with an unapproved person
- Any accumulation of any minor or major offenses that alter Y Day Camp programming.

Consequences may include one or more of the following, although not all inclusive:

- Youth removed from the group
- Physical intervention may be utilized as a last resort by associates trained in NCI non-violent crisis intervention and verbal de-escalation in order to increase safety for all individuals involved
- Parents/guardians are notified as soon as possible for pick up
- Possible Suspension may occur. This will be determined in collaboration with the Multi-Site Coordinator, Sr. District Program Director, Senior Vice President of Youth Development or a member of the Behavior Team. A family collaboration meeting may be mandatory prior to returning to camp.
    - To increase a successful transition back into program modifications may be made to the schedule or activities of the youth upon return
- Loss of field trip privileges
- Dismissal from Y Day Camp may result, based on a review of the situation, and will be determined by the Vice President of Youth Developmental Services

Guardian Conduct
A child may be suspended or permanently removed or expelled from Y Day Camp if Guardian conduct does not meet Y Day Camp Guardian Expectations. Guardian conduct that could lead to child suspension or expulsion includes, but is not limited to the following:

- Threats, written or otherwise to Staff.
- Actions that threaten Y Camp's state license.
- Failure to comply with Y Camp policies and procedures including documentation required for the Application for Enrollment and Child Care Services Agreement and supplemental information as required from time to time.
- When a parent or guardian is contacted for early pick-up, they are expected to arrive within one (1) hour of notification. This timeframe is necessary to ensure appropriate supervision and the continued safety of all campers and staff.
- Failure to treat with respect Y staff.
- Failure to complete all required application materials.
- Failure to update and maintain any information requested by Y Day Camp, including but not limited to child drop off and pickup authorization information and all required medical information.
- Refusal to cooperate in any action related to child conduct, or other provisions in this handbook that require parent cooperation including but not limited to referrals of the student to professionals for evaluation and providing the results of such referrals.
- Parent conduct that causes health and safety concerns for the child, other children or Y Staff.

It is our desire to serve all children in need of the program's services; however, certain child or Guardian conduct may require that a child be removed from the program either on a temporary or permanent basis. In addition to the actions that may cause immediate suspension or expulsion, actions and omissions that may lead to suspension or expulsion may include but are not limited to the following:

- Incomplete enrollment forms and required authorizations;
- Specific incidences, or repeated child behavior problems that endanger the child, others, or property;
- Child behavior problems that impair the operation of the program for other participating children and families;
- Chronically disruptive behavior that may include but is not limited to the following:
- Inflicting physical or emotional harm on self, other children or staff
- Threatens the safety of others through actions prohibited under the Missouri Safe Schools Act Ignores or repeatedly disobeys program rules which guide behavior
- Conditions that cause health and safety concerns for the child or threaten the program's state license, and
- Guardian failure to meet Y Club's Expectations of Guardians

NOTE: The Y has tried to be thorough in identifying inappropriate behavior. However, it is not possible to list everything that might occur, and therefore, the Y reserves the right to address issues of comparable severity even if not specifically identified in this document.

The Y complies with all applicable laws. The provisions of this handbook shall be construed to comply with any law that imposes obligations beyond policy set forth in the handbook.

MORE INFORMATION
If you have questions, please contact your site supervisor or visit our website at KansasCityYMCA.org /YClub. You can also call the YMCA Youth Development Services support team at 816.360.3390.